



*Sigma Theta Tau International Psi Chapter-at-Large*  
Calendar 2009-2010



September 23, 2009 5:30-7:30pm	<b>Board Meeting:</b> Anthony's Restaurant, Des Moines
October 17, 2009 9:00am -1pm	<b>Fall Scholarly Program and Annual Membership Meeting: PLU in the CK</b>
October 30- November 4, 2009	Biennial Convention, Indianapolis, Indiana
November 15, 2009	<i>Treasurer:</i> IRS Form 990 Due
November 30, 2009?	<i>Counselors:</i> Secure site reservations for Spring induction ceremonies  <i>Leadership Succession Committee:</i> Continue to identify eligible officers for current board openings and officer openings for the 2010-1011 Board  <i>VP Program:</i> Continue to identify program sponsorship opportunities
December 15, 2009	Research Grant Applications due  <i>Delegate bi-ennial report</i>
January 2010 (Complete by the 31 <sup>st</sup> )?	<i>Research Committee:</i> Review and rank research applications received for recommendation to the board. Phone conferences are encouraged.  <i>Program Committee:</i> Fall scholarly program report  <i>All Counselors:</i> Begin information session planning
February 15, 2010	<i>Leadership Succession Committee:</i> Officer nominations for 2010-2011 due  <i>Counselors:</i> Determine student membership eligibility ; upload candidates from each school to the STTI online induction system (UW schools must be done as a group at one time); send invitations via the online induction system. Phone conferences for counselors are encouraged for assistance with this process.  <i>Research Chair:</i> Research Award recommendations  <i>Treasurer:</i> Status Report  By-laws update
February 17, 2010 5:30-7:30pm	<b>Board Meeting:</b> Anthony's Restaurant, Des Moines
March 1, 2010	Online Officer Elections for the 2010-2011 Board sent to membership.
March 15, 2010	Online Officer Elections Close. Ballot confirmed and announcement sent to new officers and membership. Announcement sent to new officers for June Officer Board Meeting and Retreat.
March 31st	<i>Board Members:</i> Send your topic ideas and /or speaker recommendations for Fall program to VP for Programs (Janet Dubois).  <i>Counselors:</i> Finalize induction plans. Coordinate for honor cord acquisition and other materials related to induction. Phone conferences encouraged as needed.
April 12, 2009	<i>VP Programs:</i> Ideas/dates/ location recommendations for Fall Program

	<p><i>Counselors:</i> Induction date, times, locations</p> <p><i>Treasurer:</i> Status Report</p>
April 14, 2010 5:30-7:30pm	<b>Board Meeting:</b> Anthony's Restaurant, Des Moines
May 15, 2010	<p>Research Grant Applications Due</p> <p><i>Program Planning Committee:</i> Plan for Fall Scholarly Program. Finalize topic/ speaker/location/date and send invitation to speaker and make reservations. Phone conferences are encouraged.</p>
June 15, 2010 (to be completed by)	<i>Research Committee:</i> Meet, review and rank research applications received for recommendation to the board.
June 21, 2010	<p><i>Research Chair:</i> Research Award recommendations</p> <p><i>Counselors:</i> Induction reports</p> <p><i>Finance Committee:</i> Proposed 2010-2011 Budget</p>
June 23, 2010 5:30-7:30	<b>Board Meeting/Retreat/ Induction of Officers:</b> TBA-Suggestions for location
<b>** Induction Dates TBA</b>	